



कुलसचिव कार्यालय / निबन्धक कार्यालय / Office of the Registrar
भारतीय अभियांत्रिकी विज्ञान एवं प्रौद्योगिकी संस्थान, शिवपुर
ভারতীয় প্রকৌশল বিজ্ঞান এবং প্রযুক্তিবিদ্যা প্রতিষ্ঠান, শিবপুর
INDIAN INSTITUTE OF ENGINEERING SCIENCE AND TECHNOLOGY, SHIBPUR
AN INSTITUTE OF NATIONAL IMPORTANCE

Office Order No. R001/170/25 Date: 21st February, 2025

The undersigned is directed to convey that the Director is pleased to appoint the following Officers as Central Public Information Officer (CPIO) and Assistant Public Information Officer (APIO) of the Institute with immediate effect.

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|--|-------------------------------|
| 1. Dr. Shib Sankar Basak, Assistant Registrar (Internal Audit) | - CPIO |
| 2. Dr. H.P.Sharma, Librarian (Acting) and OIC (Stores & Purchase) Library) | - APIO (Stores & Purchase and |
| 3. Joint Registrar (Finance) | - APIO (Finance & Accounts) |
| 4. Joint Registrar (Academic) | - APIO (Academic) |
| 5. Shri Alok Kumar Mitra, Assistant Registrar (Admin) | - APIO (Establishment) |
| 6. Dr. Bivore Das, Assistant Registrar (Estate) | - APIO (Estate) |

This is issued with the approval of the competent authority.


कुलसचिव / Registrar

To:

1. Dr. Shib Sankar Basak, Assistant Registrar
Internal Audit
2. Dr. H.P.Sharma, Librarian (Acting) and
OIC (Stores & Purchase)
3. Joint Registrar (Finance),)
4. Joint Registrar (Academic)
5. Shri Alok Kumar Mitra, Assistant Registrar (Admin)
6. Dr. Bivore Das, Assistant Registrar (Estate)

With a request to handover and
takeover charge accordingly.
A copy of the same charge report
please be sent to the Office of the
Registrar for record

Copy to:

1. All Deans/Associate Deans
2. All Heads of Departments/Schools/Centres
3. All Officers
4. PS to the Director
5. Secretary to the Registrar Office
6. Record Section
7. Institute Website